This Form is associated with the Spatial Data and Surveying Technical Guidelines.

The purpose of this Form is to capture key information to support effective and quick response to spatial data extraction process.

| Section 1. Data Request Header Information |
| --- |
| MWPA Contact Person | Contact Person | Date Requested | date |
| Requested by  | Name | Requester Contact Phone | Phone Number |
| Name of Organisation | Name | Requester Contact Email | Email Address |
| MWPA Project Title | Project Title (if applicable) | MWPA Project Number | Project Number |
| Data Transmission upload link (provide secure link to upload the data) | Link |
| Spatial Data Request SummarySummary |

| Section 2. SPatial Data Details |
| --- |
| Item No. | Spatial Data Layer Name | Spatial Data Details – Description | Version | Publication Extract Date | Original Source of GIS Data | Format | Spatial Extent |
| 1 | Layer name | Description | # | date | Source | Format | Ext |
| 2 | Layer name | Description | # | date | Source | Format | Ext |
| 3 | Layer name | Description | # | date | Source | Format | Ext |
| 4 | Layer name | Description | # | date | Source | Format | Ext |
| 5 | Layer name | Description | # | date | Source | Format | Ext |
| 6 | Layer name | Description | # | date | Source | Format | Ext |
| 7 | Layer name | Description | # | date | Source | Format | Ext |
| 8 | Layer name | Description | # | date | Source | Format | Ext |
| 9 | Layer name | Description | # | date | Source | Format | Ext |
| 10 | Layer name | Description | # | date | Source | Format | Ext |
| 11 | Layer name | Description | # | date | Source | Format | Ext |
| 12 | Layer name | Description | # | date | Source | Format | Ext |
| 13 | Layer name | Description | # | date | Source | Format | Ext |
| 14 | Layer name | Description | # | date | Source | Format | Ext |
| 15 | Layer name | Description | # | date | Source | Format | Ext |

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| Section 3. MWPA GIS/Drawing Controller Use Only  |
| Document Transmittal No. | Document Transmittal Number | Date Data Dispatched | date |
| Spatial Data Dispatched by Name |

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| Section 4. Recipient Acknowledgement  |
| Received and accepted by | Name | Signed | insert image |
| Date Received | date |  | Sign (Paste) |
| **NOTE:** MWPA Spatial Data dispatched for the sole purpose of enabling the requesting party or representative to develop, test, and support MWPA as per terms of contract for project or work. |
| Please acknowledge receipt and acceptance of data, and email signed form to: gis.admin@midwestports.com.au  |