

# HSEQ Information

18 June 2015 – No. 15/06

## Testing & Tagging Requirements for Electrical Equipment

A recent inspection highlighted a number of new electrical items have been brought on to site (into the office workplace) that have not been tested or tagged. In accordance with the Australian Standard (3760-2010 In-Service Safety Inspection and Testing of Electrical Equipment) all plug in or non-fixed equipment must pass a safety inspection and voltage testing.

MWPA has a process in place to ensure equipment is tested and tagged according to this standard.

To assist our Electrical team to comply with these requirements, it is important that you advise them:

- When a new piece of equipment is to be placed into service for the first time (this includes your personal telephone charger, OR the heater you bought in to keep you warm in winter).
- If an existing piece of equipment has been serviced or repaired.

This will ensure that they record the equipment and its testing regime and maintain our compliance with the procedure and standard. Please email Tony Blackwell and copy in Tony Dickson for further assistance with this process.

**Kath Wade**  
**OHS Officer**