



LSO-SWP-004 SHIPLOADING RADIO COMMUNICATIONS BERTH 4 & 5 BHF

1.0 INTRODUCTION

Loading of vessels via the bulk handling facility (BHF) requires coordination between several stakeholders. To ensure safe and efficient operation, it is imperative all parties have direct communication available.

At Geraldton Port, communication between the parties during shiploading at Berth 4 & 5 via the BHF shall be via the Mid West Ports Authority (MWPA) private UHF channel and protocols as set out in this document.

2.0 RADIO COMMUNICATIONS

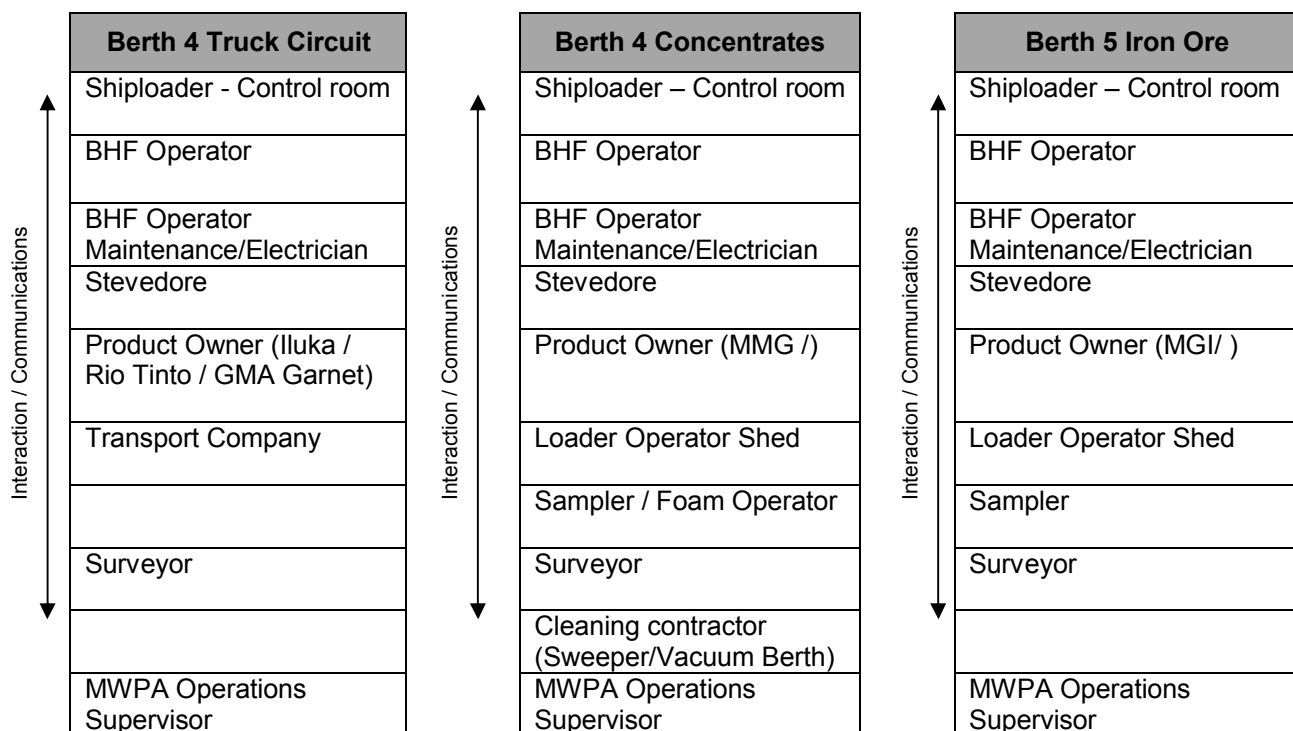
Two UHF frequencies are licensed to MWPA - these are referred to as:

- Geraldton Private UHF Channel 1– Berth 4 and associated BHF
- Geraldton Private UHF Channel 2– Berth 5 and associated BHF.

All parties involved in the operation will communicate between one another via the relevant MWPA channel. A radio check shall be conducted between BHF Central Control Room (CCR) and the customers' sheds prior to loading.

3.0 INTERACTIONS

Stakeholders involved in operations are as follows:



4.0 COMMUNICATION PROTOCOL

The nominated MWPA Private UHF channel shall be used by parties to interact with one another including for belt start, sample runs, hatch changes, delays, bog-outs, emergency stops and draft checks.

Swearing, inappropriate conversations, non-work related discussion and abuse will not be tolerated.

The MWPA Private UHF channel is not to be used for internal conversations that do not relate to other stakeholders – companies are to nominate their own communication system for internal conversations.

Clear concise radio communications are required. Radio traffic will be monitored.

BHF staff are required to complete a radio communication training course prior to using radios. This course can be arranged through the Operations Supervisors.

5.0 APPROVALS PROCESS – ACCESS TO UHF FREQUENCY

The approvals process for stakeholders is:

- Purchase UHF programmable dual watch radio/s.
- Complete Form LSO-SWP-004/FRM01 UHF Approval Application (Berth 4 and 5) and obtain MWPA approval.
- Attend ML Communications with the signed approval form to arrange programming.

MWPA will maintain a register of authorized companies/persons.

Approval will not be given to stakeholders who are not involved in or do not need to have access to MWPA Private UHF channel during shiploading activities.

Approval to use the MWPA private channel frequency is assigned to an individual company; under no circumstances are programmed radios to be loaned or given to someone else without MWPA's approval.

All radios must be de-programmed if the stakeholder ceases to operate at Geraldton Port or is no longer a party to bulk loading over Berth 4 and 5.

6.0 ADMINISTRATION

Custodian: Operations Manager

Approval: Geoff Mackin
Acting General Manager Operations

Date: 22 August 2018