| Section 1. Vessel Details |
| --- |
| Vessel Name | Name |
| Master’s Name | Name |
| Vessel Contact Details (Email and Telephone Number) |
| Email | Email Address | Contact Phone | Number |
| Agent | Name |
| Agent Contact Details (including Mobile) |
| Email | Email Address | Mobile Number | Number |
| Location of the vessel at the time of drill | Location |
| Type of Lifeboat |
|[ ]  Side Launching | [ ]  Freefall |
| Proposed Start  | Date | date | Time | Time |
| Estimated Finish | Date | date | Time | Time |
| Brief description of the boat drillDetails |

| Section 2. General Conditions |
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| * This is a request form only. Vessels MUST NOT launch the lifeboat without permission from the Mid West Ports Authority. The Port Authority will grant permission via e-mail confirmation.
* In-water lifeboat drill requests should be received no more than 2 (two) working days and at least 1 (one) working day prior to the commencement of the drill. The Port Authority will grant permission at their discretion.
* The in-water lifeboat drill will be approved for daylight hours and favourable weather conditions.
* Vessels must advise MWPA by (VHF Ch11) or Shipping schedulers (08) 9964 0505 prior to commencing and on completion of any lifeboat drill.
* Ensure the lifeboat's Forward and Aft painter is always secured to the vessels at recommended locations when it is in the water.
* The lifeboat launching and recovery must adhere to the company’s Safety Management System requirements, which must be complied with during the lifeboat drill.
* This document will only be approved by the Harbour Master or delegate.
* The application form must be sent to [shipping@midwestports.com.au](file:///C%3A%5CUsers%5Cdario.heirich%5CObjective%5CCaches%5Cdario.heirich%5Cobjectiveprod.gpa.internal-443%5CObjects%5Cshipping%40midwestports.com.au)
 |
| Master’s Name | Name |
| Signature |  | Date | date |
| By submitting this document, the Master confirms understanding and compliance with the above state conditions and any additional conditions imposed by the Port Authority. The Master also confirms that all operations will be carried out as per the Safety Management System and applicable risk assessments and procedures. |

| Section 3. Comments |
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| The Harbour Master has approved the vessel's In-Water lifeboat drill, which must be carried out according to the vessel’s Risk Assessment and Safety Management System and procedures. |
| Comments |

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| --- | --- | --- | --- |
| Harbour Master |  | Approved Date | date |