

14 SEPTEMBER 2020

Minutes of Meeting

Subject:	STAKEHOLDER ENGAGEMENT COMMITTEE		
Location:	MWPA Boardroom, Chapman Rd Meeting Room	Time:	3pm
Chairperson:	Vickie Williams	Minute Taker:	Carrie Young
Attendees:	Damian Tully Peter Duplex Justin Pirrotina Mike Kendrick Jennifer Thomas Trish Palmonari Ian Dempsey Maurice Battilana Chris Cox Kylie Reynolds Karenza Humphrey		

AGENDA

1. Welcome

Vickie Williams welcomed all those in attendance.

2. Apologies

Apologies were noted from Dr Rochelle Macdonald, Dr Howard Gray, Sandra Pigdon and Courtney Ackland.

3. Declaration of Conflict of Interests

There were no new conflicts of interest.

4. Confirmation Minutes Previous Meeting

All in agreement that the Minutes were a true reflection of the meetings proceedings.

5. Matters Arising from Previous Meeting

There were no outstanding matters or actions.

6. MWPA Reports and Overview of Activities

a) A Year in Review

VW, PD, DT and KR presented MWPA's Year in Review to the Committee.

b) COVID-19 Update

- DT advised that MWPA were very mindful that, as an international port it presents a possible opportunity of infection. MWPA maintains a 14 day since last interaction with international persons rule for all incoming ships, health declarations are still required to be submitted and pilots wear PPE. Any person going inside a ship or interacting with crew also have to wear a face mask.
- MWPA is involved at a State level with State Health Incident Control. The State is very happy with what has been set up at a local level and the communication in place between different agencies.
- DT confirmed it was imperative we maintained vigilance.
- ID queried if there had been any thought to facilitating crew changes? DT advised that where crew members had been at sea 11-13 months, action must be taken to facilitate crew change in Australia. Currently, Australia is seeing crew around the nation being up to 17 months at sea. MWPA has facilitated crew changes out of Geraldton, however haven't facilitated any incoming crew changes on to due to quarantine requirements.
- ID queried if enough business to charter planes for incoming crew. DT advised probably not enough crew in Geraldton to warrant that. Port Hedland however are working with Government to come up with alternative, viable crew change solutions.
- ID suggested ships going past could use Geraldton as a hub for crew change. DT advised that ships going past aren't coming into port and so we are not aware of their needs.
- DT advised that MWPA is in a sustainable long-term position to maintain the health and wellbeing of our employees, customers and suppliers.

c) Stakeholder Community Satisfaction Survey

VW advised that MWPA is currently putting together an action plan as a result of the outcomes of this survey. The action plan will be ready to present to the next meeting after being presented to the Board.

d) Up and coming Events

VW advised 180 Years celebrations have been cancelled at this point in time due to Stage 5 restrictions being delayed.

e) Port of Geraldton Master Plan update

- PD advised the Minister formalised the adoption of the PMP in July and confirmed the commencement of the first project, Wharf 4 refurbishment and deck strengthening project with the announcement of funding allocation.

- MWPA acknowledges that the CGG is recognising the PMP in their planning and documentation.

7. Progress of Strategic Intent and MWPA Operations

a) Update on current, new and emerging projects that are of relevance to the community.

- Main roads and street lighting – PD advised streetlights have been left on. MWPA has determined they are under Western Power control and are working to have the issue resolved.
- Local industry involvement with Port projects – PD advised MWPA has 2 large projects commencing, the Wharf 4 refurbishment and Navigational Beacon top replacements. Opportunity for local business to participate. Noted that the major contractor may not be Mid West local, however opportunities for local employment and business exist as a result.
- CGG Coastal Adaptation Options – PD noted that the study focused primarily on short term goals. MWPA is working closely with CGG to assist in the study outcomes through the provision of information from the RHDHV Coastal Modelling Study. Currently determining validation on data collection. Once realised, the model will provide guidance for outcomes and assist in our understanding of sand movement in the area.
- FBH Drag Plough – PD advised that MWPA utilised a drag plough for a couple of days in the FBH to clear any build up and ensure sand wasn't inhibiting entrance into the FBH. MWPA may do another short-term campaign in 6-12 month time.
- Oakajee SIA – PD advised Government is moving toward calling for EOIs for the industrial estate. It is noted that MWPA does not own the land associated with the industrial estate.
- New tugs – DT advised Svitzer are building 3 new tugs for MWPA. Unfortunately, Svitzer have been heavily impacted by COVID and as a result, delivery has been delayed. MWPA not expecting to see a new tug until possibly December 2020. DT advised that this does not impact MWPA's capability.
- Wharf 4 Deck Refurbishment and Rail Replacement – PD advised that this is a major piece of capital works for the port, with funding recently announced by the Minister. There will be major upgrades to the 1965 built wharf deck and shiploader rail. Expected to be 9-12 months of work. Currently out to tender.
- Navigational Beacons – PD advised that all the channel marking beacons tops are being replaced, and one will receive a whole pile replacement.
- SL05 winch room – PD advised there would be a 4 week shut down over next 6 months to facilitate this upgrade.
- 2021 Maintenance Dredging – PD advised that this has been scheduled for 2021, MWPA's first maintenance dredging campaign since 2012.
- COVID recovery stimulus – PD advised that Government COVID stimulus funding has been/will be utilised to upgrade FBH street and carpark lighting Connell Road focus, walkways, toilets and fuel bowsers.

b) Monitoring and environmental performance

Marine Habitat and Sea Grass Mapping

- KR presented an overview of the Benthic Habitat Mapping project

- KR advised that MWPA determined the Stakeholder Engagement Committee as a key stakeholder in this mapping and further liaison would occur.
- c) Maintenance and public space update
 - PD advised that the Ferry Jetty has been funded.
 - South Pens walkways due for completion in October
- d) Community complaints and response to these complaints

VW advised that on the weekend of trial shipment from the sand, MWPA received a noise complaint at 2:30am. The people were staying in a caravan park. MWPA believe the noise was coming from the transport corridor and responded to the complainant to seek further information and clarification. MWPA have not heard back.
- e) Information provided to the community and any feedback
 - VW advised MWPA has achieved Level 1 in the CRE Agreement. CRE is a Prevention in Family Violence pilot project. Getting a lot of interest from the Pilbara and Carnarvon and now generating interest and acknowledgement from over east. CRE are holding a Summit on Thursday where MWPA have been asked to speak. MWPA have undertaken a number of initiatives to achieve their Level 1 certification, including bystander training. Anyone interested in further information or would like to get involved, contact Desert Blue who are running the project.
 - LEAD Leadership Program – VW advised that both herself and Rochelle Macdonald were asked to speak at a LEAD function recently. Program is about developing emerging community leaders. For the last 3 years MWPA has put through 2 employees each year.
 - Port Tours – VW advised that MWPA has recommenced tours by request for groups with own their bus and can manage the COVID health declaration process. Post COVID MWPA will implement individual bookings at which time volunteers would be sought and trained to assist in being tour guides.

8. Community Update

- Mike Kendrick – Men’s Shed back up and operating, starting to get back to normal.
- Justin – NSTR.
- Maurice – Geraldton Bypass route, it appears the preferred route won’t bypass Oakajee, a proposed major industrial estate. This is positive news. MB advised that he determined the issue with any proposed route is south of Geraldton.
- Jennifer – 40ml rain in July which turned everything around. Crops are looking good. Rain and/or a cooler finish in September would be helpful. Wildflowers, more orchids than normal especially at Depot Hill. Great to see. Tourists should be leaving the north now with temperatures rising. Mingenew Tourist Promotion ha worked well, waiting for more feedback from tourists going through before making decisions on next year. Mingenew Expo has a new format on Friday, more of a ride and drive style day. Won’t be the normal 2 day expo due to COVID but still an opportunity to maintain brand awareness.

- Trish – business community quite happy atm. Tourism, increased numbers are travelling through the region with Geraldton and Kalbarri fully booked for the school holidays. Traditional wildflower travellers coming through. Noticed that there is an increased family market coming through. CGG won the WA Regional Tourism Conference bid, to be hosted May 2021. Some CGG facilities are still closed i.e. QPT.
- Ian – Marine Rescue GN perspective, training Saturday's and Sunday's. 2 Skippers just qualified for restricted Skippers. VOIP system expansion is up and running. 7 home based radio operators covering 24/7 shifts. Rescue helicopter; understand the committee has done the report with all submissions having been entered and submitted to Government. Awaiting a response. Any petitions please get back as will submit up until the end of the year. Around 3000 signatures submitted. Budget coming up so fingers crossed the helicopter is funded.
- Chris – Port Tours. Noticed the schools got a tour. Has MWPA got a process for individual bookings? VW advised procedures are in place for individual bookings and will be implemented once Stage 5 is implemented. Staff and volunteers will be used to run the tours.

9. Other Agenda Items

Nil.

10. Other General Business

- ID queried if the Stevedoring tender was due with the 3 years being completed in January? DT advised he was unsure of the status.
- ID queried that the Terms of Reference state that members should not miss more than 3 meetings and this Committee has a member who hasn't attended a meeting at all. MWPA should hand the position over to someone else. VW advised she was aware of the issue and will discuss with RM. Thank you for raising.

11. Next Meeting

Monday 14th December 2020 3pm

12. Meeting Closed

4:30pm