

Subject: **STAKEHOLDER ENGAGEMENT COMMITTEE**
 Date and Time 27 June 2019, 3:30pm
 Location MWPA Boardroom
 Attendees Dr Rochelle Macdonald, Maurice Battilana, Ross McKim, Christopher Cox, Glen Davidson, Dr Howard Gray, Ian Dempsey, Jennifer Thomas, Justin Pirrotina, Mike Kendrick, Jamie Jones, Courtney Ackland, Jason Partington, Geoff Mackin, Peter Duplex, Vickie Williams, Sandra Pigdon
 Chairperson DR Rochelle Macdonald
 Minutes Vickie Williams

1. Welcome

RM welcomed and thanked attendees for their EOI for the Committee.

2. Apologies

Jason Partington, Justin Pirrotina, Ross McKim, Jamie Jones.

3. Declaration of Conflicts of Interest

Nil

4. Actions arising from previous minutes

Word Document of Committee Terms of Reference was emailed with the minutes for members to provide feedback. Nil feedback received to date. Any feedback to be emailed to Vickie Williams.

5. MWPA update of items from previous meeting

Nil

6. MWPA reports and overview of activities

Sustainability, Culture & People
<ul style="list-style-type: none"> - Busy with recruitment to finalise MWPA restructure - Outside the Locker Room Event to be held 4/7/19
Asset Development and Strategy
<ul style="list-style-type: none"> - Port Master Plan progress with dates set for consultation meetings with stakeholders (middle July)-16 July in Geraldton and 17 July at SCV - Working closely with stakeholder groups, government agencies and CGG in securing the transport corridor
Trade and Corporate Services
<ul style="list-style-type: none"> - Engaging with local suppliers, going through a significant change in the purchasing process with local businesses. - Supporting the state government job creation drive - Working with possible new business opportunities
Operations
<ul style="list-style-type: none"> - MGI came back on stream - Hosted 14 representatives from Top Iron - Viewed new Pilot Boat at Dongara Marine (Fremantle) - 3 new Tugs to be delivered in 2020, towage contract relet to Svitzer -
CEO
Participating in Community Events

7. Progress of Strategic intent and MWPA operations

a. New and emerging projects that are of relevance to the community
<ul style="list-style-type: none"> - The tender for Port Security released Monday June 24 - Cleaning contract let for 3 years to a local Geraldton business - Manufactured new board table for Perth Office, manufactured from old wharf timbers, made by Max Royce
b. Monitoring and environmental performance
<ul style="list-style-type: none"> - The Envirosuite data helps operating staff to manage ship loading processes - Showing customers through Envirosuite to share data and support improvement activities
c. Maintenance and public space update
<ul style="list-style-type: none"> - MWPA is planning a new integrated operations centre building on the verge of Shepherds park. Staff are currently spread across to 5 locations - FBH public toilets are being refurbished, with the view of a new block in the future. - Lighting has been established in South Pens. - Work will be done on the fuel system. - Issues with used syringes in FBH resulted in MWPA requesting police presence, WAPOL are increasing their presence in the FBH
d. Community complaints and response to these complaints
<ul style="list-style-type: none"> - 2 Dust complaints which MWPA has responded to in writing
e. Information provided to the community and any feedback.
<ul style="list-style-type: none"> - Nil

8. Community update:

MB: Dongara North Hampton transport corridor is still an issue, welcome support from the Port in consideration of Port activities and projects

CC: How are Board Member selected?: Board members are recommended by Chair and determined by Minister and goes through cabinet for appointment. Advertising for Board members for WA Ports and other GTEs happens at a local level annually.

HG: Community Engagement projects for MWPA to engage with, including the relocation of old buoys, possibility of engaging the community on monitoring sea lions and undertaking a BioBlitz project on Champion Bay.

RM: Central Queensland University has approached MWPA for research project opportunities

ID: DEFS application for emergency helicopter for Geraldton (2021)

CA: Opening of Cataby mine June 21, \$270m project. Shipped ilmenite to SW Potential project to ship some legacy materials subject to approvals

MK: Access to Port during cruise ship events

9. Other Agenda Items

- Sand Bypass Vs permanent solution

Fundamentally erosion prevention requires beach nourishment, several issues have been explored in the way works are carried out to ensure the least disruptive methods including routing vehicles around the town centre.

A detailed study of coastal processes is being conducted.

- Volunteer to run tours of port without tying up full time staff

A process is being developed to have monthly tour options utilising volunteers to conduct tours for the public.

- Dust that is visible when loading wheat.

MWPA are working with CBH to look at ways to reduce the dust.

- Sponsorship requirements

A full review of the MWPA Sponsorship program has been conducted and the new program will be launched in the new financial year.

10. Questions on notice:

- Is it possible to load cattle at Broome and then ship then down to Geraldton?
Yes with further feasibility to be conducted

- Is the port responsible for erosion at Drummond Cove?
All modelling demonstrates that the Port is not responsible

- Are Visitors ID photo really necessary?
Yes, Photo ID is a Marine Security requirement

- Will future Harbour development exasperate erosion north of port?
Any changes may move point of effect, fundamentally no changes resulting from the Port are expected in the next 15 years.

There are nesting Osperys at the back of the Karara shed-refer this to Environment team
The lights on fly over are not all lit, only about 40% work, needs to be referred to Main Roads
MWPA will look into these matters and report back

11. Next Meeting

TBC

12. Meeting Closed

5:10pm

ACTIONS:

Item No	Action	Responsible Person	Date Due	Status
1	Determine preferred Meeting day and	V Williams	31 July	

	Time			
2	Refer the details of the Osprey Nest to the Environment Team	V Williams	28 June 2019	Complete
3	Contact Main Roads regarding lights on fly over	P Duplex	31 July 2019	