

Subject: **STAKEHOLDER ENGAGEMENT COMMITTEE**
Date and Time 21 May 2019 4pm
Location MWPA Boardroom
Attendees Dr Rochelle Macdonald, Maurice Battilana, Ross McKim, Christopher Cox, Glen Davidson, Dr Howard Gray, Ian Dempsey, Jennifer Thomas, Justin Pirrotina, Mike Kendrick, Jamie Jones, Courtney Ackland, Jason Partington, Geoff Mackin, Peter Duplex, Vickie Williams
Chairperson DR Rochelle Macdonald
Minutes Vickie Williams

1. Welcome

RM welcomed and thanked attendees for their EOI for the Committee.

2. Apologies

Mike Kendrick, Jamie Jones, Justin Pirrotina.

3. Introduction

Dr Rochelle Macdonald outlined that today's meeting is the initial establishment of the Stakeholder Engagement Committee.

The meeting will be followed by a 'Meet and Greet' with the MWPA Board of Directors.

4. Setting the scene

Dr Macdonald set the scene for MWPA, outlining the strategy reset and the establishment of enterprising and enabling pillars that underpinned the future 5-year strategy of Mid West Port Authority. (Slides as attached)

Peter Duplex presented an update of the MWPA Port Master Plan Status.

5. Committee Purpose

The purpose of the Stakeholder Consultation Committee is to provide a forum for discussion between MWPA and representatives of the community and stakeholder groups on issues directly relating to the planning, operation and development activities of MWPA.

6. Terms of Reference (TOR)

Vickie Williams spoke to the draft 'Terms of Reference' asking members to consider the draft and provide feedback to the June meeting.

The TOR will be provided in a Word document to enable feedback, comment and tracked changes, for the June meeting.

7. Meeting details

Vickie Williams explained that a meeting was set for Thursday 27 June at 3:30pm, feedback is requested in relation to preferred days and times.

Following the June meeting, meetings would be held quarterly, with a calendar of meetings to be finalized, following this meeting.

8. General Business

Nil

9. Next Meeting

Thursday 27 June 2019, 3:30PM MWPA Boardroom, 298 Marine Terrace, Geraldton.

10. Meeting Closed

5:10pm

ACTIONS:

Item No	Action	Responsible Person	Date Due	Status
1	Provide TOR electronically in Word	V Williams	31 May	
2				
3				

ADMINISTRATION

Custodian: HSEQ Administrator