

Subject: **STAKEHOLDER ENGAGEMENT COMMITTEE**  
 Date and Time 26 August 2019 3pm  
 Location MWPA Boardroom  
 Attendees Dr Rochelle Macdonald, Maurice Battilana, Ross McKim, Christopher Cox, Glen Davidson, Dr Howard Gray, Ian Dempsey, Jennifer Thomas, Justin Pirrotina, Mike Kendrick, Jamie Jones, Courtney Ackland, Jason Partington, Geoff Mackin, Peter Duplex, Vickie Williams, Sandra Pigdon  
 Chairperson DR Rochelle Macdonald  
 Minutes Vickie Williams

**1. Welcome**

RM welcomed all attendees

**2. Apologies**

Chris Cox, Courtney Ackland, Justin Pirrotina, Trish Palmonari.

**3. Declaration of Conflicts of Interest**

Nil

**4. Actions arising from previous minutes**

Item No	Action	Responsible Person	Date Due	Status
1	Determine preferred Meeting day and Time	V Williams	31 July	As per General Business
2	Refer the details of the Osprey Nest to the Environment Team	V Williams	28 June 2019	Complete
3	Contact Main Roads regarding lights on fly over	P Duplex	31 July 2019	Complete

**5. MWPA update of items from previous meeting**

PD reported he checked the fly over and lights were completed however one was out in the Port road, which he will have replaced.

GM reported that a light tower at the fishing boat harbour was tampered with, where bolts were removed, this has been fixed.

**6. MWPA reports and overview of activities**

Sustainability, Culture & People
<ul style="list-style-type: none"> <li>- Finalisation of Community Grants process (agenda item)</li> </ul> Feedback from the SEC Group: <ul style="list-style-type: none"> <li>▪ This needs to be an incorporated associations process;</li> <li>▪ There needs to be a section relating to insurance requirements; and</li> <li>▪ Suggested that an upper limit on dollar amount identified.</li> </ul>
Asset Development and Strategy
PD outlined that <ul style="list-style-type: none"> <li>- Port Master Plan progress with dates set for consultation meetings with stakeholders postponed to October; and</li> <li>- Working closely with stakeholder groups, government agencies and CGG in securing the</li> </ul>

transport corridor.
Trade and Corporate Services
- Nil
Operations
GM outlined that <ul style="list-style-type: none"> <li>- A light tower tampered with at the Fishing Boat Harbour;</li> <li>- Safety exercises with DFS conducted;</li> <li>- A few issues with port users not waiting for the gates to close when entering and leaving the port creating security breaches;</li> <li>- MWPA has purchased a third set of shore tension units; and</li> <li>- A hazard lodged about an old marker that came to the surface.</li> </ul>
CEO
RM explained <ul style="list-style-type: none"> <li>- She is commencing annual leave early September for 3 weeks, GM Trade and Corporate Services Sandra Pigdon will be acting CEO;</li> <li>- Attended an introduction Meeting at Bundiyarra with tour of site;</li> <li>- Helping with Kimberly Ports recruitment of new CEO; and</li> <li>- Tabled requirement for a dedicated cruise berth with Government.</li> </ul>

**7. Progress of Strategic intent and MWPA operations**

a. New and emerging projects that are of relevance to the community
<ul style="list-style-type: none"> <li>- A plan to build a new building as an Integrated Operations Centre to bring MWPA staff group together in a purpose-built building. Staff are currently spread across to 5 locations;</li> <li>- Undertaking a qualitative risk assessment for Fire Fighting project; and</li> <li>- The new tugs expected for delivery in new year and a community competition will be conducted.</li> </ul>
b. Monitoring and environmental performance
<ul style="list-style-type: none"> <li>- Quarterly Environmental licence compliance report due by end of August, this report addresses any non-conformances for the quarter.</li> </ul>
c. Maintenance and public space update
<ul style="list-style-type: none"> <li>- New sharps bins placed in FBH toilets following syringes incidents;</li> <li>- Works in the FBH fenced off; and</li> <li>- Trucking sand for Beach Nourishment projects.</li> </ul>
d. Community complaints and response to these complaints.
- Nil
e. Information provided to the community and any feedback.
<ul style="list-style-type: none"> <li>- Very positive feedback on the Outside the Locker Room functions.</li> </ul>

**8. Community update:**

ID: Karara looking to use trans-shipping with the CSL Whyalla due, the ship has been in Dampier, and is expected in Geraldton 29<sup>th</sup> August for a trial.

HG: Question about jurisdiction of Shepherd Park, MWPA has jurisdiction of Shepherds Park  
With upgrade to security of cameras, can we get a focus on the sealions monitoring?

JT: Crops looking ok, looking for some rain, Numbers reflected in attendance at the Mingenew Expo last week.

Opportunity for Port staff attendance to community open day for harvest

#### 9. Other Agenda Items

- Nil

#### 10. Questions on notice:

- Painting of the Silos- Currently due to security issues it is not likely, but will refer to the appropriate parties for feedback. – JP

#### 11. Next Meeting

Monday 25<sup>th</sup> November 2019 3PM

#### 12. Meeting Closed

4:10pm

#### ACTIONS:

Item No	Action	Responsible Person	Date Due	Status
1				
2				
3				